**Kentucky Early Childhood Data System (KEDS)**

## Getting Started with KEDS: Steps for New KIES Providers

### STEP 1:
### CONTACT POE

The Point-of-Entry (POE) office is responsible for managing provider accounts in KEDS including:

- Establishing New Provider Accounts
- Assigning Children to Providers

### STEP 2:
### ACCESS ONLINE SUPPORTS

There are several resources available to you through the help section of the KEDS website including:

- KEDS Online User Guide
  Provides detailed information and instructions on account management and data entry.
- Resource Library
  Additional documentation and tutorials supporting KEDS data entry.

### STEP 3:
### DATA ENTRY

Use the KEDS Online Data Entry Portal to complete data entry steps including:

- Enter and Verify Demographics
- Enter Assessment Scores
- Check for Completion